State Form 38036R5

DAPW form 110A (rev. 6/99)

NOTICE TO BIDDERS

PROJECT BY THE INDIANA FINANCE AUTHORITY PREVIOUSLY KNOWN AS

INDIANA STATE OFFICE BUILDING COMMISSION

A MINORITY AND WOMEN'S BUSINESS ENTERPRISE PARTICIPATION PROGRAM

SEALED PROPOSALS FOR: HEATING SYSTEM UPGRDES PROJECT

INDIANA GOVERNMENT CENTER SOUTH

INDIANAPOLIS, INDIANA

Project No.:

IGCS 0705-01

will be received by the Indiana Finance Authority, 402 West Washington Street, Room W478, Indianapolis, Indiana 46204, from certified contractors holding a valid Certificate of Qualification with the Certification Board, in accordance with I.C. 4-13.6-4, until 2:01 PM (local time), on August 16, 2007. All bids will be publicly opened and read aloud in the appropriate bid room. The Commission reserves the right to reject any and all bids.

Bids shall be accepted only from bidders who hold a valid Certificate of Qualification* from the State Certification Board, Division of Public Works Department of Administration according to I.C. 4-13.6 for one of the following classifications:

1711.02 Heating, Ventilating & Air Conditioning Systems

*For questions concerning certification, call the Executive Secretary of Certification Board, at (317) 232-3005. A pre-bid conference and site visit are scheduled for 10:00 AM (local time), on August 2, 2007 at the Indiana Government Center South, office of Public Works Division, Rm. 467. The Designer will conduct the pre-bid conference and site visit. Attendance at the pre-bid and site visit is highly recommended for all bidders for this project.

Bidding documents will be available July 24, 2007, at the office of the Designer, Applied Engineering Services 7999 Knue Road, Suite 300, Indianapolis, Indiana 46250. A deposit of \$50 for each complete set of documents will be required. There is a limit of **four** complete sets per prime bidder. Upon return of documents, the deposit will be refunded if the documents are returned within thirty (30) days of bid opening.

The Indiana Finance Authority, in its commitment to minority business development and the mandate of the Governor's Commission of Minority Business Development (I.C. 4-13-16.5), adopts procedures for this project to assure participation of minority owned business enterprises in all appropriate phases of construction of this project. In accordance with 25 IAC 5 1-8, the respondent must submit within the proposal a Minority and Women's Business Enterprise participation plan or make an application for waiver from the contract goal. Failure to provide the minority and women's business participation plan or to make an application for waiver of the participation goal at the time of proposal submission may result in the disqualification and rejection of the proposal. Please note that IDOA reserves the right to verify all information included on minority and women's business enterprise participation plans and applications for waiver from the contract goal before making final determinations of the respondent's responsiveness.

Additionally, the plan must show that there are racial minority owned enterprises and women owned enterprises participating in the contract. The participation can be, but is not limited to, a subcontractor or second tier participation with common suppliers such as office supplies, courier services and/or janitorial services. The respondent submitting an offer must indicate the name of the racial and women owned firms that

will participate in the award, a contact name and phone number, the service to be supplied and the specific dollar amount from this contact that will be directed toward each firm.

A respondent can and must submit an application for a waiver if minority and women participation cannot be achieved. However, the respondent is expected to demonstrate a good faith effort to meet the participation goal of five percent (5%) for minority participation and three percent (3%) for women owned business participation. A good faith effort consists of documenting the effort that was made to achieve the goal. The same information supplied on the plan must be supplied on a waiver. Respondents are encouraged to contact and work with the Minority Business and Women's Enterprise Division of the Indiana Department of Administration to design a plan to meet established goals. The Minority Business and Women's Enterprise Division's website address is as follows: www.in.gov/idoa/minority.

By submission of the proposal, the respondent thereby acknowledges and agrees to be bound by the regulatory processes involving the State of Indiana's Minority and Women's Business Enterprise Program. Questions involving the regulations governing the minority and women's business enterprise participation plan and the application for waiver from the contract goal should be directed to:

Minority Business and Women's Enterprise Division Indiana Department of Administration 402 W. Washington St., Room W469 Indianapolis, IN 46204 (317) 233-6607

Questions concerning bidding procedures may be addressed to the Public Finance Director of the State of Indiana, previously known as the State Office Building Commission, 402 West Washington Street, Room W478, Indiana Government Center - South, Indianapolis, Indiana 46204, phone (317) 232-2302. Questions concerning the specifications, plans or remainder of the Bid Documents must be addressed in writing to the Public Finance Director for the State of Indiana, Indiana Finance Authority, on the Request for Clarification Form (IFA-16) provided in the Bid Documents. The Request for Clarification Form must be received at the Commission's offices no later than 1:30 PM (local time), on August 9, 2007.

All out-of-state corporations must have a certificate of authority to do business in the State, I.C. Title 23. Application forms may be obtained by contacting the Secretary of State at (317) 232-6576 or at the following website address: www.in.gov/sos/business/

Brian Renner, Deputy Commissioner

IDOA/IFA

NEWJAC

415 S. Grant Street

Lebanon, IN 46052

Attn: Bill Durbin

Ph#

(765) 483-2190 ex 335

Fax# (765) 483-2195

e-mail: bdurbin@newjac.com

Sexson Mechanical Corporation

1001 Commerce Parkway South Drive

Suite A

Greenwood, IN 46143

Attn: Joe Gutzwiller

Ph#

(317) 884-0010 ext 204

Fax# (317) 884-0040

e-mail: jgutzwiller@sexsonmechanical.com

Graves Plumbing Company, Inc.

P.O. Box 238

Highway 54 West

Switz City, Indiana 47465

Attn: Andrew Graves

Ph# 812-659-3138

Fax# 812-659-1463 e-mail: andrew@gravesplumbing.net

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